

CHANGE ORDER PRICING GUIDELINES

A. Change Order Pricing Guidelines

For each change order, the Contractor shall furnish a detailed, written proposal itemized according to these guidelines. Any Subcontractor or Material Supplier pricing shall also be itemized according to these pricing guidelines. In order to expedite the review and approval process, all proposals shall be prepared in the categories and in the order listed below.

1. Labor: All field labor shall be priced in compliance with the Common Construction Wage Determination for this project, excluding fringe benefits, which are covered under Clause 2 below. The payroll is to be based on straight time only and is to include number of hours and rate of pay for each classification of work. If overtime is approved, list only the straight time portion in this item.
 - a. If the Common Construction Wage Determination form is not included or not applicable for this project, Contractor shall state hourly rate on Change Order proposal form.
 - b. Successful bidder will be required to submit the wage rate for each employee performing work on this project prior to the start of construction, regardless of whether Common Construction Wages rates are used.
2. Fringes: All established payroll taxes, assessments and fringe benefits on the labor in item 1. This may include, but is not limited to, FICA, Federal and State Unemployment, Health and Welfare, Pension Funds, Workers' Compensation and Apprentice Fund. Each of the fringes is to be a separate line item.
3. Equipment rentals: All charges for certain no

- a. Employee profit sharing plans: Regardless of how defined and described, the Contractor will pay these charges from Contractor profit and will not be reimbursed.
 - b. Voluntary employee deductions: Examples are United Way, U.S. Savings Bonds, etc.
- B. Overhead and profit: Overhead includes telephone charges, facsimile, telegrams, postage, photos, photocopying, hand tools, simple scaffolds (one level high), tool breakage, tool repairs, tool replacement, tool blades, tool bits, home office es