

Minutes
University of Southern Indiana
Administrative Senate
Wednesday June 3, 2015

Jayne Tang, Stephanie Walden-Schwake, Steve Bridges and Kat Draughon. Also in attendance new Senators: Larry Back, Joe Binkley, Sarah Harlan, Amy Smith and Michelle Woodburn.

: Meeting was called to order at 3:00 pm.

: May 6, 2015 minutes approved as distributed.

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: Susanne Stanley

Attended 2 President Council meetings topics presented were: public tuition hearing was held about the tuition increase; the handbook update is still a work in progress; the next phase to create a new strategic plan has begun; Pat Zimmerman, assistant HR director has left the position and it will be revised to Associate Director of HR.

Executive officers met to begin the work of committee assignments for the year and began discussing what needs to be done to submit questions for the fall faculty staff survey. Questions need to be presented to the executive committee by July 15 and are due to OPRA by July 22.

Read an email from John Deem thanking senate for acknowledging retirees at the Milestone event and their cumulative years of service to USI during the first 4 decades.

Reminded us that 10 senators is a quorum.

Thanked Jayne for her extra year of service as past chair along with the service of senators rolling off.

: Stephanie Walden-Schwake

Reported that the Milestone Event again has received positive remarks. A majority of the honorees requested copies of the comments that were read while they were accepting their certificates. Expects it to be under budget.

: Jayne Tang

No report.

Said thank you to the senate and really has enjoyed her time working with everyone.

: Debbie Clark

Operating fund balance: \$315.91

Milestone Estimated Amount: \$4500.00, should be under budget.

: Steve Bridges and Kat Draughon

Steve spoke briefly about the tuition hearing which is required by law. Raises won't be as large as Dr. Bennett would like, but there will be something.

Kat reported that the new Strategic Plan won't be as elaborate as the previous one, focus groups will be involved again and they are looking at our environmental scan and what outside forces are affecting USI.

Kat reported the 10 year higher education accreditation process is coming up again and we will have a year and a half to get ready. Self studies are under way. Feels we are really well positioned.

Kat clarified that the President Council is an information share group that meets regularly and the chair of Administrative Senate is invited to attend. The intent is that the information will be brought back to other groups that the attendees represent.

Steve announced that the Master Gardener