

Minutes
University of Southern Indiana
Administrative Senate
Wednesday, July 5, 2017
3 p.m.
UC 2206

CALL TO ORDER: The meeting was called to order at 3:03 p.m.

ROLL CALL

PRESENT: Andrea Gentry, Chair; Larry Back, Past Chair; Ingrid Lindy, Vice Chair; Jaclyn Dumond, Secretary/Treasurer; Caylin Blockley; Teresa Grisham; Jacob Hansen; Erica Hooker; Maggie Hurm; Jeanne McAlister; Angel Nelson; Britney Orth; Tricia Tieken; Ashley Watson (joined after first item of new business); Katherine Draughon

ABSENT: Steve Bridges

GUESTS: None

APPROVAL OF MINUTES: June 14 minutes approved as written.

NEW BUSINESS: An employee's recent departure from the University left a vacancy in the District III Senator position, and the Executive Committee recommended Ashley Watson, marketing coordinator in Outreach and Engagement, to fill this seat. Motion was seconded and approved.

INTRODUCTIONS & ICEBREAKER

REPORTS FROM OFFICERS

Chair: Andrea Gentry

As chair, Andrea will attend President's Council meetings each Tuesday, as well as Master Planning meetings, and will report back to the Senate.

Vice Chair: Ingrid Lindy

Ingrid has determined which Senators will serve as committee chairs and now will begin seeking vice chairs. Names of new chairs are provided below in the Standing Committees area.

Past Chair: Larry Back

Larry reported on his activities during his last month as chair. He attended the Leadership Evansville training (6/19); President's Council (6/27) where a presentation on National College Health Assessment Results were shared; Executive Committee meeting (6/26).

Secretary/Treasurer: Jaclyn Dumond

Current balance for Senate Expenses is \$1500 at the start of the new fiscal year.

REPORTS FROM STANDING COMMITTEES

No committee chairs were expected to report as their terms just began.

Employee Benefits – Jeanne McAlister

Employee Events – Ashley Watson

Employee Outreach – Caylin Blockley

Nominations and Elections – Larry Back

Professional Development – Tricia Tieken

Tricia reported that approximately 40 USI administrators attended the June 19 Servant Leadership session presented by Leadership Evansville CEO Lynn Miller Pease.

Liaisons

Kat reminded the Senate that USI's Board of Trustees will meet the following week to discuss and vote on tuition and fees.

Unfinished Business

- 1. Item for Consideration – Next Steps: Travel Policies**

Jeanne McAlister reported that the Employee Benefits Committee plans to begin an investigation in the coming year.

- 2. Questions submitted for the fall employee survey**