

Minutes
University of Southern Indiana
Administrative Senate
Wednesday June 1, 2016
3:00 pm
UC 2206

Senate Chair, Stephanie Walden-Schwake, senate members: Larry Back, Joe Binkley, Deb Butler, Debbie Clark, Brandi Hess, Karen Huseman, Don McGrath, Cindy Miller, Danielle Norris, Beth Thompson, Michelle Woodburn, Susanne Stanley, and Kat Draughon. New Senators for 2016/2017 who attended: Jaclyn Dumond, Jacob Hansen, Keith Powers, Tricia Tieken, Cailyn Blockley and Erica Hooker.

Meeting was called to order at 3:00 pm.

May 4, 2016 minutes approved with changes.

Stephanie Walden-Schwake

Attended a couple of Presidents council meetings. Cindy Brinker reported that the funding formulas were positive at this point, but it is still early in the process. The Biennial Budget is being worked on so it will be ready to present to the legislature.

Attended Executive Committee meeting.

Presided over Milestone Ceremony.

Larry Back

Met with Milestones planning committee and praised them for a good job in planning and executing the event. Received an email that all but 8 honorees had responded to Tri-State about their gift.

Attended Executive Committee meeting.

Attended Griffin ribbon cutting and Milestones event.

Susanne Stanley

Attended Executive committee meeting.

Debbie Clark

Current operating balance: \$431.60. Food for today was \$89.30. Milestone event: \$531.34 so far.

Requested a room reservation for the July meeting, UC 2206

Requested using the Griffin Center for the August 3 retreat meeting.

Attended Executive Committee meeting.

Attended Milestones event.

Kat Draughon

Request for questions for the fall Faculty Staff survey will come out soon, deadline will be July 20, 2016.

Strategic plan for all areas of the university will be available on the website soon and there could be a presentation on the strategic plan at the fall meeting.

HLC Site visit for accreditation will be sometime this fall, report is ready.

Chair: Cindy Miller
Completed End-of-year report

Chair: Deb Butler
Completed End-of-year-report and commented on the by-law change that was approved.

Chair: Michelle Woodburn
Completed End-of-year report and summarized it for new senators.
Brandi Hess is rolling off as a senator but is willing to remain a member of this committee.

Chair: Karen Huseman
Completed End-of-year report and summarized for new senators.
44 administrators were honored at the Milestones of Service event and 42 of them attended.
Electronic brochure about Administrative Senate and USI facts was sent to all new administrators hired this year along with an offer of a campus tour.

Chair: Susanne Stanley
Completed End-of-year report and summarized for new senators.
Recommend that Teresa Grisham remain as a member of this committee.

Chair: Beth Thompson
A presentation on Generations in the workplace by Laura Alexander is scheduled for Wednesday June 29, from 2-3:30.
Completed End-of-year report and summarized for new senators.

Outside employment policy discussion took place. It was suggested that we ask Steve Bridges to look at the conflict of interest statement to see if it also needs a revision. Still waiting to hear from Faculty Senate on their decision. Tabled until next meeting.
Milestone Event, discussion on future date of the event and who can attend took place. The second